



# Brighton & Hove City Council

## COMMITTEE WORK PROGRAMME Edition 04

UNLESS OTHERWISE SHOWN MEETINGS TAKE PLACE AT HOVE TOWN HALL  
NORTON ROAD  
HOVE  
BN3 3BQ  
[www.brighton-hove.gov.uk](http://www.brighton-hove.gov.uk)

Published July 2019

For further detailed information regarding specific issues to be considered by the Committee please contact the named contact officer for the item concerned.

The Council has chosen to publish a **Committee Work Programme** setting out matters which are anticipated to come before the Council and/or a Committee during the next 12 months. The programme will detail the decisions in the period listed, although not all decisions can be included because in some cases the need for a decision is not known at the time of publication. However an updated version of the Programme will be published on a monthly basis. The exception being those issues which are dealt with under the urgency provisions.

The Council's Constitution states that a key decision is one that involves:

- (a) *Expenditure which is, or the making of savings which are, significant having regard to the expenditure of the City Council's budget, namely above £500,000 per annum; or*
- (b) *Is significant in terms of its effects on communities living or working in an area comprising two or more electoral divisions (wards).*

For each decision included in the Committee Work Programme the following information is provided:

- the committee or body that is to make the decision and the date of the meeting
- the title of the report and decision to be considered
- individuals/groups that will be consulted prior to the decision being taken
- a list of other appropriate documents
- the name and telephone number of the contact officer and to whom any representations should be sent for each item.

The Programme is updated and published at the beginning of every month on the Council's web-site.

Meetings of the Council and Committees are open to the public (with the exception of discussion regarding reports which contain exempt/confidential information). Copies of agenda and reports for meetings are available on the web site in advance of meetings. For further details on the time of meetings and general information about the Programme please contact Mark Wall, Head of Democratic Services at Hove Town Hall, Norton Road, Hove BN3 3BQ or telephone 01273 291006 or send an e-mail to [mark.wall@brighton-hove.gov.uk](mailto:mark.wall@brighton-hove.gov.uk).

For further detailed information regarding specific issues to be considered by the Committee please contact the named contact officer for the item concerned.

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
Decisions anticipated for July 2018				
<b>POLICY, RESOURCES &amp; GROWTH COMMITTEE - 11 JULY 2019 - 4.00PM HOVE TOWN HALL</b>				
76759	<p><b>Coast Protection and Highway structures maintenance framework agreement</b>  <i>All Committee Decisions</i>            This report seeks approval for the tendering and award a framework agreement to provide for the structural maintenance of the city's coast defences and highway structures.</p> <p><i>Wards affected: All Wards</i></p>	11 Jul 2019		<p>Report of: Executive Director, Economy, Environment &amp; Culture</p> <p>Report Author: Alistair Booton Tel: 01273 291733</p>
77404	<p><b>Revenue &amp; Capital Budget Planning and Resource Update 2020/21 to 2023/24</b>  <i>All Committee Decisions</i>            Budget update for resources and expenditure planning over the next 4 year period</p> <p><i>Wards affected: All Wards</i></p>	11 Jul 2019		<p>Report of: Executive Director for Finance &amp; Resources</p> <p>Report Author: James Hengeveld Tel: 01273 291242, Nigel Manvell Tel: 01273 293104</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
77457	<p><b>Annual progress update Corporate KPIs 2018/19</b>  <i>All Committee Decisions</i>                      Annual progress update Corporate KPIs 2018/19</p> <p><i>Wards affected: All Wards</i></p>	11 Jul 2019		<p>Report of: Executive Lead for Strategy, Governance &amp; Law (Monitoring Officer)</p> <p>Report Author: Richard Miles Tel: 01273 292344</p>
77459	<p><b>Corporate Key Performance Indicator target setting 2019/20</b>  <i>All Committee Decisions</i>                      Corporate Key Performance Indicator target setting 2019/20</p> <p><i>Wards affected: All Wards</i></p>	11 Jul 2019		<p>Report of: Executive Lead for Strategy, Governance &amp; Law (Monitoring Officer)</p> <p>Report Author: Richard Miles Tel: 01273 292344</p>
77463	<p><b>Targeted Budget Management (TBM) Provisional Outturn 2018/19</b>  <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	11 Jul 2019		<p>Report of: Executive Director for Finance &amp; Resources</p> <p>Report Author: Jeff Coates Tel: 01273 292364, Nigel Manvell Tel: 01273 293104</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
77465	<p><b>Targeted Budget Management (TBM) 2019/20: Month 2</b> <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	11 Jul 2019		<p>Report of: Executive Director for Finance &amp; Resources</p> <p>Report Author: Jeff Coates Tel: 01273 292364, Nigel Manvell Tel: 01273 293104</p>
77470	<p><b>Our People Promise - An Update</b> <i>All Committee Decisions</i></p> <p>To update PR&amp;G on progress with Our People Promise, the staff survey results and seeking endorsement for further work to improve our employer offer and the culture of the organisation</p> <p><i>Wards affected: All Wards</i></p>	11 Jul 2019		<p>Report of: Executive Director for Finance &amp; Resources</p> <p>Report Author: Alison Mcmanamon Tel: 01273 290511</p>
77495	<p><b>Grant of Option at Land at Corner of New England Street and New England Road</b> <i>All Committee Decisions</i></p> <p>Grant of Option to purchase 3 adjoining sites on a 250 year lease at a peppercorn rent upon satisfactory planning permission for a mixed use redevelopment</p> <p><i>Wards affected: St Peter's &amp; North Laine</i></p>	11 Jul 2019		<p>Report of: Executive Director, Economy, Environment &amp; Culture</p> <p>Report Author: Robert Crossan Tel: 01273 291442</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
77533	<p><b>Royal Pavilion Estate Capital Project</b>  <i>All Committee Decisions</i>                      Up-date report on progress and Phase 1 project issues requiring additional funding allocations</p> <p><i>Wards affected: All Wards</i></p>	11 Jul 2019		Report of:  Report Author:
77576	<p><b>Greater Brighton Economic Board – Admission of New Member to the Board</b>  <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	11 Jul 2019		Report of: Executive Director, Economy, Environment & Culture  Report Author: Andy Hill
77602	<p><b>Energy Procurement Strategy - Award of Supply Contracts</b>  <i>All Committee Decisions</i>                      This report seeks delegated authority to re-procure Brighton &amp; Hove City Council's electricity and gas supply requirements from 1 October 2020.</p> <p><i>Wards affected: All Wards</i></p>	11 Jul 2019		Report of: Executive Director, Economy, Environment & Culture  Report Author: Angela Dymott Tel: 01273 291450

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
77732	<p><b>Energy Procurement Strategy - Award of Supply Contracts</b>  <i>All Committee Decisions</i>                      This report seeks delegated authority to re-procure Brighton &amp; Hove City Council's electricity and gas supply requirements from 1 October 2020. This comprises 1,655 supplies across the Council's corporate operational portfolio including schools, housing with communal utilities and street-lighting.</p> <p><i>Wards affected: All Wards</i></p>	11 Jul 2019		<p>Report of: Executive Director, Economy, Environment &amp; Culture</p> <p>Report Author: Kelvin Newman Tel: 01273 290599</p>
77822	<p><b>Transport for The South East</b>  <i>All Committee Decisions</i>                      Consultation on the Draft Proposal</p> <p><i>Wards affected: All Wards</i></p>	11 Jul 2019		<p>Report of: Executive Director, Economy, Environment &amp; Culture</p> <p>Report Author: Mark Prior Tel: 01273 292095</p>
78083	<p><b>Premature Baby Leave</b>  <i>All Committee Decisions</i>                      The council has been asked by Councillor Hamilton to introduce a policy to support employees who have premature babies. The enclosed will act as an amendment to the Maternity Leave policy, and will in essence give employees of premature births additional leave at full pay equal to the time between the Birth Date and the Due Date. This is to ensure certain developmental markers are reached by the time the parents are required to return to work under the councils maternity policy.</p> <p><i>Wards affected: All Wards</i></p>	11 Jul 2019		<p>Report of:</p> <p>Report Author:</p>

Brighton & Hove City Council Meeting Work Plan

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77879	<p><b>Provision of drinking water fountains and bottle filling points in high footfall areas of the city</b>  <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	11 Jul 2019		<p>Report of: Executive Director, Economy, Environment &amp; Culture</p> <p>Report Author: Martin Hedgecock Tel: 01273 295047</p>
78209	<p><b>Constitutional Matters - Policy Resources &amp; Growth Committee</b>  <i>All Committee Decisions</i>                      To provide information on the committee's terms of reference</p> <p><i>Wards affected: All Wards</i></p>	11 Jul 2019		<p>Report of:</p> <p>Report Author:</p>
78219	<p><b>Procurement of a Corporate Contract for the Provision of Multifunctional Devices (MFDs)</b>  <i>All Committee Decisions</i>                      BHCC currently has related2 contacts for the provision of a fully managed and rationalise printing, copying anf scanning solution. both contracts aew due to expire by the end of March 2020 with an option to be terminated prior to this. this report recomends a reprocurement exercise to review and renew this service with a view to maintianing quality and driving cost and sustainability improvements as far as possible</p> <p><i>Wards affected:</i></p>	11 Jul 2019		<p>Report of: Executive Director for Finance &amp; Resources</p> <p>Report Author: Adrian Palmer</p>



Brighton & Hove City Council Meeting Work Plan

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77617	<p><b>Sustainability and Carbon Reduction Investment Fund: Next Steps</b>  <i>All Committee Decisions</i>                      Following on from the agreement of PR&amp;G in March 2019 to establish a 'Sustainability and Carbon Reduction Investment Fund,' this report sets out the process for commissioning, assessing, agreeing and monitoring projects.</p> <p><i>Wards affected: All Wards</i></p>	11 Jul 2019		<p>Report of:</p> <p>Report Author:</p>
78342	<p><b>Review of the Constitution - July 2019</b>  <i>All Committee Decisions</i>                      Review of Constitution following recommendations from Constitution Working Group</p> <p><i>Wards affected: All Wards</i></p>	11 Jul 2019		<p>Report of: Executive Lead for Strategy, Governance &amp; Law (Monitoring Officer)</p> <p>Report Author: Elizabeth Culbert Tel: 01273 291515</p>
78612	<p><b>New Homes for Neighbourhoods - Windlesham House</b>  <i>All Committee Decisions</i>                      This report asks for approval to progress the Windlesham House scheme, part of the council's New Homes for Neighbourhoods programme, to the planning and construction phases.</p> <p><i>Wards affected: South Portslade</i></p>	11 Jul 2019		<p>Report of: Executive Director, Economy, Environment &amp; Culture</p> <p>Report Author: Nick Fishlock Tel: 01273 293905</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
78378	<p><b>Use of Urgency Powers in Relation to Transport for Vulnerable Children and Adults</b>  <i>All Committee Decisions</i>                      This paper informs the committee of the circumstances and the justification for the use of urgency powers to proceed with the procurement of transport arrangements for vulnerable children and adults.</p> <p><i>Wards affected: All Wards</i></p>	11 Jul 2019		<p>Report of: Executive Director for Families, Children &amp; Learning</p> <p>Report Author: Richard Barker                      Tel: 01273 290732, Isabella Sidoli                      Tel: 01273 291513</p>
<b>POLICY, RESOURCES &amp; GROWTH COMMITTEE - 18 JULY 2019 - 4.00PM HOVE TOWN HALL</b>				
78254	<p><b>BAi360 June 2019 Payment</b>  <i>All Committee Decisions</i>                      This report seeks agreement to a sum for the June 2019 payment from BAi360 Ltd towards the PWLB loan from the city council. This payment is pending a long term restructure of the loan expected in Autumn 2019.</p> <p><i>Wards affected: All Wards</i></p>	18 Jul 2019		<p>Report of:</p> <p>Report Author:</p>
78060	<p><b>Review of Members Allowances</b>  <i>All Committee Decisions</i></p> <p><i>Wards affected:</i></p>	18 Jul 2019		<p>Report of: Executive Lead for Strategy, Governance &amp; Law (Monitoring Officer)</p> <p>Report Author: Mark Wall                      Tel: 01273 291006</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
77924	<p><b>Treasury Management Strategy Statement 2018/19 - End of Year Review</b>  <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	18 Jul 2019		<p>Report of:</p> <p>Report Author:</p>
77599	<p><b>Update on the capital works undertaken as part of the SEND Review</b>  <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	18 Jul 2019		<p>Report of:</p> <p>Report Author:</p>
<b>NEIGHBOURHOODS, COMMUNITIES &amp; EQUALITIES COMMITTEE - 1 JULY 2019 - 4.00PM HOVE TOWN HALL</b>				
77293	<p><b>BHCC Third Sector Commission 2020-2023</b>  <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	1 Jul 2019		<p>Report of: Executive Director for Neighbourhoods, Communities &amp; Housing</p> <p>Report Author: Emma McDermott Tel: 01273 296805, John Reading</p>
77453	<p><b>Community Safety and Crime in Brighton and Hove</b>  <i>All Committee Decisions</i>                      Update regarding work undertaken to address crime in the city</p> <p><i>Wards affected: All Wards</i></p>	1 Jul 2019		<p>Report of: Executive Director for Neighbourhoods, Communities &amp; Housing</p> <p>Report Author: Jo Player Tel: 01273 292488</p>

Brighton & Hove City Council Meeting Work Plan

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77443	<p><b>Victim Blaming Pledge</b>  <i>All Committee Decisions</i>                      Recommendation for the City Council to Adopt</p> <p><i>Wards affected: All Wards</i></p>	1 Jul 2019		<p>Report of: Executive Director for Neighbourhoods, Communities &amp; Housing</p> <p>Report Author: Jo Player Tel: 01273 292488</p>
77751	<p><b>Field Officer Service : Progress Report</b>  <i>All Committee Decisions</i>                      A report detailing the progress and work of the Field Officer Service</p> <p><i>Wards affected: All Wards</i></p>	1 Jul 2019		<p>Report of: Executive Director for Neighbourhoods, Communities &amp; Housing</p> <p>Report Author: Annie Sparks Tel: 01273 292436</p>
78318	<p><b>Constitutional Matters- Neighbourhoods, Inclusion, Communities &amp; Equalities Committee</b>  <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	1 Jul 2019		<p>Report of: Executive Lead for Strategy, Governance &amp; Law (Monitoring Officer)</p> <p>Report Author: Kat Hoare Tel: 01273 291064</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
<b>HEALTH OVERVIEW &amp; SCRUTINY COMMITTEE - 17 JULY 2019 - 4PM HOVE TOWN HALL</b>				
78381	<p><b>Development of a Community Health Hub at the Brighton General Hospital Site: Update</b>  <i>All Committee Decisions</i>                      update on Sussex Community NHS Foundation Trust's plans to reconfigure services into a community health hub on the Brighton General Hospital site</p> <p><i>Wards affected: All Wards</i></p>	17 Jul 2019		<p>Report of: Executive Lead for Strategy, Governance &amp; Law (Monitoring Officer)</p> <p>Report Author: Giles Rossington Tel: 01273 295514</p>
<b>HEALTH &amp; WELLBEING BOARD - 23 JULY 2019 - 4.00PM HOVE TOWN HALL</b>				
77622	<p><b>Health and Wellbeing Strategy 2019-30 Delivery Plan</b>  <i>Health &amp; Wellbeing Board</i></p> <p><i>Wards affected: All Wards</i></p>	23 Jul 2019		<p>Report of: Chief Operating Officer for NHS Brighton and Hove Clinical Commissioning Group, Executive Director for Health &amp; Adult Social Care</p> <p>Report Author: Alistair Hill Tel: 01273 296560</p>
77369	<p><b>Local Safeguarding Children Board - new arrangements</b>  <i>Health &amp; Wellbeing Board</i></p> <p><i>Wards affected: All Wards</i></p>	23 Jul 2019		<p>Report of: Executive Director for Families, Children &amp; Learning</p> <p>Report Author: Barbara Deacon Tel: 01273 296805</p>

Brighton & Hove City Council Meeting Work Plan

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77365	<p><b>Health &amp; Wellbeing Strategy - developing the delivery plans for the 4 Wells</b>  <i>Health &amp; Wellbeing Board</i></p> <p><i>Wards affected: All Wards</i></p>	23 Jul 2019		<p>Report of: Executive Director for Health &amp; Adult Social Care</p> <p>Report Author: Barbara Deacon Tel: 01273 296805, Alistair Hill Tel: 01273 296560, Rob Persey Tel: 01273 295032, Giles Rossington Tel: 01273 295514</p>
77363	<p><b>Better Care Plan - performance and targets</b>  <i>Health &amp; Wellbeing Board</i></p> <p><i>Wards affected: All Wards</i></p>	23 Jul 2019		<p>Report of: Executive Director for Health &amp; Adult Social Care</p> <p>Report Author: Barbara Deacon Tel: 01273 296805, Andy Witham Tel: 01273 291498</p>
77361	<p><b>Moving Forward Together in Partnership</b>  <i>Health &amp; Wellbeing Board</i></p> <p><i>Wards affected: All Wards</i></p>	23 Jul 2019		<p>Report of: Executive Director for Health &amp; Adult Social Care</p> <p>Report Author: Barbara Deacon Tel: 01273 296805, Rob Persey Tel: 01273 295032</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
<b>AUDIT &amp; STANDARDS COMMITTEE - 23 JULY 2019 - 4.00PM PORTSLADE TOWN HALL</b>				
77371	<p><b>Annual Internal Audit Report 2018/19</b>  <i>All Committee Decisions</i>                      Internal Audit and Counter Fraud Annual Report and Opinion. The report includes commentary on audit reports finalised in Q4 2018/19.</p> <p><i>Wards affected: All Wards</i></p>	23 Jul 2019		<p>Report of: Executive Director for Finance &amp; Resources</p> <p>Report Author: Mark Dallen Tel: 01273 291314</p>
77574	<p><b>Annual Governance Statement 2018-2019</b>  <i>All Committee Decisions</i>                      This is a draft Annual Governance Statement for the financial year 2018 -2019 for consideration of the Audit</p> <p><i>Wards affected: All Wards</i></p>	23 Jul 2019		<p>Report of: Executive Lead for Strategy, Governance &amp; Law (Monitoring Officer)</p> <p>Report Author: Jackie Algar Tel: 01273 291273</p>
78016	<p><b>External Audit Annual Fee Letter 2019-20</b>  <i>All Committee Decisions</i>                      Notification of the proposed annual audit fee for 2019/20 from the council's appointed external auditor, Grant Thornton.</p> <p><i>Wards affected: All Wards</i></p>	23 Jul 2019		<p>Report of: Executive Director for Finance &amp; Resources</p> <p>Report Author: Nigel Manvell Tel: 01273 293104</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
76959	<p><b>Strategic Risk Focus: SR2, S10, SR18, SR25 and SR34</b>  <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	23 Jul 2019		<p>Report of: Executive Lead for Strategy, Governance &amp; Law (Monitoring Officer)</p> <p>Report Author: Jackie Algar Tel: 01273 291273</p>
78344	<p><b>Standards Update</b>  <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	23 Jul 2019		<p>Report of: Executive Lead for Strategy, Governance &amp; Law (Monitoring Officer)</p> <p>Report Author: Victoria Simpson Tel: 01273 294687</p>
78419	<p><b>Constitutional Matters</b>  <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	23 Jul 2019		<p>Report of: Executive Lead for Strategy, Governance &amp; Law (Monitoring Officer)</p> <p>Report Author: Lisa Johnson Tel: 01273 291228</p>



Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
78417	<p><b>External Audit - Audit Results Report 2018/19</b>  <i>All Committee Decisions</i>                      This is a report of the council's external auditor, Grant Thornton, providing the committee with information and findings regarding the audit of the 2018/19 financial statements. This report should be taken together with the Audited Statement of Account 2018/19 report also on the agenda.</p> <p><i>Wards affected: All Wards</i></p>	23 Jul 2019		<p>Report of: Executive Director for Finance &amp; Resources</p> <p>Report Author: Nigel Manvell Tel: 01273 293104</p>
78415	<p><b>Audited Statement of Accounts 2018/19</b>  <i>All Committee Decisions</i>                      This report includes the full set of Financial Statements for 2018/19 and requests the committee to approve the accounts. The report accompanies the separate Annual Results Report (ARR) from the external auditor and should be taken together with this report.</p> <p><i>Wards affected: All Wards</i></p>	23 Jul 2019		<p>Report of: Executive Director for Finance &amp; Resources</p> <p>Report Author: Nigel Manvell Tel: 01273 293104</p>
78413	<p><b>Review of the Social Media Protocol for Members</b>  <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	23 Jul 2019		<p>Report of: Executive Lead for Strategy, Governance &amp; Law (Monitoring Officer)</p> <p>Report Author: Victoria Simpson Tel: 01273 294687</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
Decisions anticipated for September 2018				
<b>HEALTH &amp; WELLBEING BOARD - 10 SEPTEMBER 2019 - 4.00PM HOVE TOWN HALL</b>				
<b>TOURISM, DEVELOPMENT &amp; CULTURE COMMITTEE - 12 SEPTEMBER 2019 - 4.00PM - HOVE TOWN HALL</b>				
77615	<p><b>Outdoor Events Strategy</b>  <i>All Committee Decisions</i>                      The Outdoor Events Strategy was adopted by the Tourism, Development &amp; Culture Committee in March 2019. An amendment was approved for a number of issues to be considered further and another report presented to the committee for consideration.</p> <p><i>Wards affected: All Wards</i></p>	12 Sep 2019		<p>Report of: Executive Director, Economy, Environment &amp; Culture</p> <p>Report Author: Ian Shurrock Tel: 01273 292084</p>
78383	<p><b>Review of the Waste and Minerals Local Plan</b>  <i>All Committee Decisions</i>                      The report seeks the approval of the Committee to undertake a public consultation on a revised policies in the East Sussex, South Downs and Brighton &amp; Hove Waste and Minerals Local Plan</p> <p><i>Wards affected: All Wards</i></p>	12 Sep 2019		<p>Report of: Executive Director, Economy, Environment &amp; Culture</p> <p>Report Author: Steve Tremlett Tel: 01273 292108</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
<b>CHILDREN, YOUNG PEOPLE &amp; SKILLS COMMITTEE - 16 SEPTEMBER 2019 - 4.00PM HOVE TOWN HALL</b>				
77789	<p><b>Life Skills College procurement</b>  <i>All Committee Decisions</i>                      Seeking delegated authority to procure the life skills college provision in the city</p> <p><i>Wards affected: All Wards</i></p>	16 Sep 2019		<p>Report of: Executive Director for Families, Children &amp; Learning</p> <p>Report Author: Carolyn Bristow Tel: 01273 291288</p>
<b>AUDIT &amp; STANDARDS COMMITTEE -17 SEPTEMBER 2019 - 4.00PM HOVE TOWN HALL</b>				
76961	<p><b>Strategic Risk Focus: SR13, SR20, SR32 and SR33</b>  <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	17 Sep 2019		<p>Report of: Executive Lead for Strategy, Governance &amp; Law (Monitoring Officer)</p> <p>Report Author: Jackie Algar Tel: 01273 291273</p>
<b>HOUSING &amp; NEW HOMES COMMITTEE - 18 SEPTEMBER 2019 - 4.00PM HOVE TOWN HALL</b>				
76404	<p><b>Home Purchase Policy - progress update</b>  <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	18 Sep 2019		<p>Report of: Executive Director for Neighbourhoods, Communities &amp; Housing</p> <p>Report Author: Diane Hughes Tel: 01273 293159</p>

Brighton & Hove City Council Meeting Work Plan

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77948	<p><b>Private Sector Housing Enforcement Strategy</b>  <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	18 Sep 2019		<p>Report of: Executive Director for Neighbourhoods, Communities &amp; Housing</p> <p>Report Author: Sylvia Peckham Tel: 01273 293318</p>
77951	<p><b>PRS Selective Licensing Update</b>  <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	18 Sep 2019		<p>Report of: Executive Director for Neighbourhoods, Communities &amp; Housing</p> <p>Report Author: Sylvia Peckham Tel: 01273 293318</p>
77953	<p><b>Homeless Move On - Hollingbury Library update</b>  <i>All Committee Decisions</i></p> <p><i>Wards affected: Patcham</i></p>	18 Sep 2019		<p>Report of: Executive Director for Neighbourhoods, Communities &amp; Housing</p> <p>Report Author: Sam Smith Tel: 01273 291383, Laura Webster Tel: 01273 292705</p>

Brighton & Hove City Council Meeting Work Plan

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77955	<p><b>Seniors Housing Review - Update</b>  <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	18 Sep 2019		<p>Report of: Executive Director for Neighbourhoods, Communities &amp; Housing</p> <p>Report Author: Ododo Dafe Tel: 01273 293201, Justine Harris Tel: 01273 293772</p>
78492	<p><b>Frederick Street - Scheme Approval</b>  <i>All Committee Decisions</i></p> <p><i>Wards affected: St Peter's &amp; North Laine</i></p>	18 Sep 2019		<p>Report of: Executive Director for Neighbourhoods, Communities &amp; Housing</p> <p>Report Author: Laura Webster Tel: 01273 292705</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
Decisions anticipated for October 2018				
<b>POLICY, RESOURCES &amp; GROWTH COMMITTEE - 10 OCTOBER 2019 - 4.00PM HOVE TOWN HALL</b>				
78237	<p><b>Targeted Budget Management (TBM) 2019/20: Month 5</b>  <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	10 Oct 2019		<p>Report of: Executive Director for Finance &amp; Resources</p> <p>Report Author: Jeff Coates Tel: 01273 292364, Nigel Manvell Tel: 01273 293104</p>
77824	<p><b>Collaborative procurement of Hard Facilities Management contracts - planned, term and reactive maintenance</b>  <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	10 Oct 2019		<p>Report of: Executive Director, Economy, Environment &amp; Culture</p> <p>Report Author: Angela Dymott Tel: 01273 291450, Martin Hedgecock Tel: 01273 295047, Martin Hilson Tel: 01273 291452, Claire Hutchinson Tel: 01273 290795</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
78354	<p><b>Full Review of Polling Districts and Polling Places 2019</b> <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	10 Oct 2019		<p>Report of: Executive Lead for Strategy, Governance &amp; Law (Monitoring Officer)</p> <p>Report Author: Michael Appleford Tel: 01273 291997</p>
78490	<p><b>Annual Waiver Report</b> <i>All Committee Decisions</i></p> <p>This report details all waivers approved in the previous two financial Years. An analysis is provided detailing Financial data, Service areas and reason coding</p> <p><i>Wards affected:</i></p>	10 Oct 2019		<p>Report of: Executive Director for Finance &amp; Resources</p> <p>Report Author: Cliff Youngman Tel: 01273 291408</p>
78577	<p><b>Adoption South East</b> <i>All Committee Decisions</i></p> <p>Report on the statutory requirement for all local authorities to be part of a regional adoption agency by 01.04.20 and approval for Brighton &amp; Hove City Council to join East Sussex, West Sussex and Surrey County Councils to form Adoption South East adoption agency.</p> <p><i>Wards affected: All Wards</i></p>	10 Oct 2019		<p>Report of: Executive Director for Families, Children &amp; Learning</p> <p>Report Author: Deb Austin Tel: 01273 291407</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
<b>NEIGHBOURHOODS, COMMUNITIES &amp; EQUALITIES COMMITTEE - 7 OCTOBER 2019 - 4.00PM HOVE TOWN HALL</b>				
<b>ENVIRONMENT, TRANSPORT &amp; SUSTAINABILITY COMMITTEE - 8 OCTOBER 2019 - 4.00PM HOVE TOWN HALL</b>				
77488	<p><b>Parking Scheme Update Report</b> <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	8 Oct 2019		<p>Report of: Executive Director, Economy, Environment &amp; Culture</p> <p>Report Author: Catherine Dignan Tel: 01273 292235</p>
78337	<p><b>Parking Scheme Priority Timetable</b> <i>All Committee Decisions</i></p> <p>To update the Committee with a revised Parking Scheme Priority Timetable.</p> <p><i>Wards affected: All Wards</i></p>	8 Oct 2019		<p>Report of: Executive Director, Economy, Environment &amp; Culture</p> <p>Report Author: Catherine Dignan Tel: 01273 292235</p>
78537	<p><b>Pesticide Reduction Plan</b> <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	8 Oct 2019		<p>Report of: Executive Director, Economy, Environment &amp; Culture</p> <p>Report Author: Robert Walker Tel: 01273 294349</p>



Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
78535	<p><b>Environmental Enforcement Update</b> <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	8 Oct 2019		<p>Report of: Executive Director, Economy, Environment &amp; Culture</p> <p>Report Author: Lynsay Cook Tel: 01273 291851</p>
78533	<p><b>Fleet Procurement Options</b> <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	8 Oct 2019		<p>Report of: Executive Director, Economy, Environment &amp; Culture</p> <p>Report Author: Andrew Pumphrey</p>
78531	<p><b>City Environment Modernisation Update</b> <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	8 Oct 2019		<p>Report of: Executive Director, Economy, Environment &amp; Culture</p> <p>Report Author: Lynsay Cook Tel: 01273 291851</p>
78573	<p><b>Electric Vehicle Charge Point Roll Out</b> <i>All Committee Decisions</i></p> <p>To update committee on the roll out of electric vehicle charging infrastructure throughout the city.</p> <p><i>Wards affected: All Wards</i></p>	8 Oct 2019		<p>Report of: Executive Director, Economy, Environment &amp; Culture</p> <p>Report Author: Paul Nicholls Tel: 01273 293287</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
<b>HEALTH OVERVIEW &amp; SCRUTINY - 16 OCTOBER 2019 - 4.00PM HOVE TOWN HALL</b>				
Decisions anticipated for November 2019				
<b>CHILDREN, YOUNG PEOPLE &amp; SKILLS COMMITTEE - 11 NOVEMBER 2019 - 4.00PM HOVE TOWN HALL</b>				
<b>HEALTH &amp; WELLBEING BOARD - 12 NOVEMBER 2019 - 4.00PM HOVE TOWN HALL</b>				
<b>HOUSING &amp; NEW HOMES COMMITTEE - 13 NOVEMBER 2019 - 4.00PM HOVE TOWN HALL</b>				
78478	<p><b>Leaseholder Engagement Update</b>  <i>All Committee Decisions</i>                      Report updating on how the council currently engages with leaseholders, progress that has been made to improving this engagement and ways in which we may continue to work together build upon this improvement.</p> <p><i>Wards affected: All Wards</i></p>	13 Nov 2019		Report of: Executive Director for Neighbourhoods, Communities & Housing  Report Author: Glyn Huelin Tel: 01273 293306
78476	<p><b>Homelessness &amp; Rough Sleeper Strategy Update</b>  <i>All Committee Decisions</i>                      Report seeking consent to commence production and review of updated Homelessness &amp; Rough Sleeper Strategy including: position paper, proposals for consultation and timeline to Committee approval. There is a statutory obligation to have an updated strategy in place by 1 April 2020.</p> <p><i>Wards affected: All Wards</i></p>	13 Nov 2019		Report of: Executive Director for Neighbourhoods, Communities & Housing  Report Author: Ododo Dafe Tel: 01273 293201, Sylvia Peckham Tel: 01273 293318

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
78474	<p><b>City-wide Housing Strategy update</b> <i>All Committee Decisions</i> Report seeking permission to commence process of review and update of the City-wide Housing Strategy, including position paper, proposals for consultation and timeline for decision making leading to adoption of an updated Housing Strategy. Eventual adoption of a new City-wide Housing Strategy would go to Full Council.</p> <p><i>Wards affected: All Wards</i></p>	13 Nov 2019		<p>Report of: Executive Director for Neighbourhoods, Communities &amp; Housing</p> <p>Report Author: Ododo Dafe Tel: 01273 293201, Diane Hughes Tel: 01273 293159</p>
<b>TOURISM, DEVELOPMENT &amp; CULTURE COMMITTEE - 21 NOVEMBER 2019 - 4.00PM - HOVE TOWN HALL</b>				
78431	<p><b>Madeira Terrace Restoration - update</b> <i>All Committee Decisions</i> Update on Madeira Terrace restoration project following TDC approval to proceed with procurement of design team.</p> <p><i>Wards affected: East Brighton; Queen's Park</i></p>	21 Nov 2019		<p>Report of: Executive Director, Economy, Environment &amp; Culture</p> <p>Report Author: Abigail Hone Tel: 01273 29</p>
<b>ENVIRONMENT, TRANSPORT &amp; SUSTAINABILITY COMMITTEE - 26 NOVEMBER 2019 - 4.00PM HOVE TOWN HALL</b>				
<b>LICENSING COMMITTEE - 28 NOVEMBER 2019 - 3.00PM HOVE TOWN HALL</b>				

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
Decisions anticipated for December 2019				
<b>POLICY, RESOURCES &amp; GROWTH COMMITTEE - 5 DECEMBER 2019 - 4.00PM HOVE TOWN HALL</b>				
78239	<p><b>Targeted Budget Management (TBM) 2019/20: Month 7</b>  <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	5 Dec 2019		<p>Report of: Executive Director for Finance &amp; Resources</p> <p>Report Author: Jeff Coates Tel: 01273 292364, Nigel Manvell Tel: 01273 293104</p>
78466	<p><b>Q2 progress update Corporate Key Performance Indicators 2019-20</b>  <i>All Committee Decisions</i></p> <p>Progress update for the council's Corporate Key Performance Indicators covering the period April - September 2019/20.</p> <p><i>Wards affected: All Wards</i></p>	5 Dec 2019		<p>Report of: Executive Lead for Strategy, Governance &amp; Law (Monitoring Officer)</p> <p>Report Author: Richard Miles Tel: 01273 292344</p>
<b>NEIGHBOURHOODS, COMMUNITIES &amp; EQUALITIES COMMITTEE - 2 DECEMBER 2019 - 4.00PM HOVE TOWN HALL</b>				
Decisions anticipated for January 2020				
<b>POLICY, RESOURCES &amp; GROWTH COMMITTEE - 23 JANUARY 2019 - 4.00PM HOVE TOWN HALL</b>				
<b>CHILDREN, YOUNG PEOPLE &amp; SKILLS COMMITTEE - 13 JANUARY 2020 - 4.00PM HOVE TOWN HALL</b>				

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
<b>AUDIT &amp; STANDARDS COMMITTEE - 14 JANUARY 2020 - 4.00PM HOVE TOWN HALL</b>				
76963	<p><b>Strategic Risk Focus: SR30, SR35, SR23, SR21 and SR26</b>  <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	14 Jan 2020		<p>Report of: Executive Lead for Strategy, Governance &amp; Law (Monitoring Officer)</p> <p>Report Author: Jackie Algar Tel: 01273 291273</p>
<b>HOUSING &amp; NEW HOMES COMMITTEE - 15 JANUARY 2020 - 4.00PM HOVE TOWN HALL</b>				
<b>TOURISM, DEVELOPMENT &amp; CULTURE COMMITTEE - 16 JANUARY 2020 - 4.00PM HOVE TOWN HALL</b>				
<b>NEIGHBOURHOODS, COMMUNITIES &amp; EQUALITIES COMMITTEE - 20 JANUARY 2020 - 4.00PM HOVE TOWN HALL</b>				
<b>ENVIRONMENT, TRANSPORT &amp; SUSTAINABILITY COMMITTEE - 21 JANUARY 2020 - 4.00PM HOVE TOWN HALL</b>				
<b>HEALTH OVERVIEW &amp; SCRUTINY COMMITTEE - 22 JANUARY 2020 - 4PM HOVE TOWN HALL</b>				
<b>HEALTH &amp; WELLBEING BOARD - 28 JANUARY 2020 - 4.00PM HOVE TOWN HALL</b>				

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
Decisions anticipated for February 2019				
<b>BUDGET POLICY, RESOURCES &amp; GROWTH COMMITTEE - 13 FEBRUARY 2020 - 4PM HOVE TOWN HALL</b>				
78241	<p><b>Targeted Budget Management (TBM) 2019/20: Month 9</b>  <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	13 Feb 2020		<p>Report of: Executive Director for Finance &amp; Resources</p> <p>Report Author: Jeff Coates Tel: 01273 292364, Nigel Manvell Tel: 01273 293104</p>
Decisions anticipated for March 2019				
<b>POLICY, RESOURCES &amp; GROWTH COMMITTEE - 19 MARCH 2020 - 4.00PM HOVE TOWN HALL</b>				
<b>CHILDREN, YOUNG PEOPLE &amp; SKILLS COMMITTEE - 2 MARCH 2020 - 4.00PM HOVE TOWN HALL</b>				
<b>TOURISM, DEVELOPMENT &amp; CULTURE COMMITTEE - 5 MARCH 2020 - 4.00PM HOVE TOWN HALL</b>				
<b>NEIGHBOURHOODS, COMMUNITIES &amp; EQUALITIES COMMITTEE - 9 MARCH 2020 - 4.00PM HOVE TOWN HALL</b>				
<b>AUDIT &amp; STANDARDS COMMITTEE - 10 MARCH 2020 - 4.00PM HOVE TOWN HALL</b>				
76965	<p><b>Strategic Risk Focus: SR24, SR29, SR15 and SR31</b>  <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	10 Mar 2020		<p>Report of: Executive Lead for Strategy, Governance &amp; Law (Monitoring Officer)</p> <p>Report Author: Jackie Algar Tel: 01273 291273</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
<b>HOUSING &amp; NEW HOMES COMMITTEE - 11 MARCH 2020 - 4.00PM HOVE TOWN HALL</b>				
<b>LICENSING COMMITTEE - 12 MARCH 2020 - 3.00PM HOVE TOWN HALL</b>				
<b>ENVIRONMENT, TRANSPORT &amp; SUSTAINABILITY COMMITTEE - 17 MARCH 2020 - 4.00PM HOVE TOWN HALL</b>				
77490	<p><b>Parking Scheme Update Report</b> <i>All Committee Decisions</i></p> <p><i>Wards affected:</i></p>	17 Mar 2020		<p>Report of: Executive Director, Economy, Environment &amp; Culture</p> <p>Report Author: Catherine Dignan Tel: 01273 292235</p>
77606	<p><b>Local Transport Plan - Delivery Plan and 2020/21 Capital Programme</b> <i>All Committee Decisions</i></p> <p>Seek approval of LTP5 Delivery Plan and allocation of approved capital programme budget to projects and programmes</p> <p><i>Wards affected: All Wards</i></p>	<p>17 Mar 2020</p> <p>19 Mar 2020</p>		<p>Report of: Executive Director, Economy, Environment &amp; Culture</p> <p>Report Author: Andrew Renaut Tel: 01273 292477</p>
<b>HEALTH OVERVIEW &amp; SCRUTINY - 18 MARCH 2020 - 4.00PM HOVE TOWN HALL</b>				
<b>HEALTH &amp; WELLBEING BOARD - 24 MARCH 2020 - 4.00PM HOVE TOWN HALL</b>				
<b>ITEMS PREVIOUSLY LISTED IN THE COMMITTEE WORK PROGRAMME BUT NOW WITHDRAWN OR DEFERRED FOR THE REASONS STATED</b>				

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director
				Lead Officer